

Note: there was no meeting held in January, 2020.

MINUTES

February 18, 2020
10:00am

Community Room
1220 Mifflin Street

A regular meeting of the Governing Body of the Lebanon County Stormwater Consortium was held on Tuesday, February 18, 2020 at 10:00am in the Community Room at 1220 Mifflin Street, Lebanon, Pennsylvania.

There were present:

Members:

Robin Getz, City of Lebanon

Tom Embich, Annville Township

Tom Long, North Cornwall Township

Cheri Grumbine, North Lebanon Township

Jamie Yiengst, South Lebanon Township

Bryan Hoffman, Cleona Borough Authority

Non-members:

Dan Cannistraci, Steckbeck Engineering

Kensey Principe, Redevelopment Authority

Dan Lyons, Redevelopment Authority

1. *Roll Call.* Chairperson Getz called the meeting to order at 10:00 am and conducted roll call.
2. *Nomination and Election of Officers.* After a brief discussion, the Governing Body agreed to re-elect all officers to their current positions. Upon a motion by Mr. Long, which was seconded by Ms. Grumbine, the Governing Body unanimously approved the re-election of these officers.
3. *Approve Minutes of the December 17, 2019 Meeting.* Chairperson Getz canvassed the Governing Body for corrections or revisions to the minutes of the December 17th regular meeting. Upon a motion by Mrs. Grumbine, seconded by Mr. Long, the Governing Body unanimously approved the minutes of the December 17, 2019 regular meeting as presented.
4. *Financial Report.* Mr. Lyons reviewed the monthly cash flow statement and the bank statement. He explained that the Consortium was under budget in whole for the 18-month period ending December 31st. He informed the Governing Body that he had reviewed the draft audit and reported that the auditors will be issuing an unqualified opinion and that final copies of the audit would be distributed in March. He offered to have the auditors attend the March meeting to present the audit, but the group felt there was no need.
 - a. *Approve bills to be paid.* Mr. Lyons presented bills from Steckbeck Engineering for a total of \$5,708.82 and one from the Redevelopment Authority for the months of November, December and January totaling \$1,709.61. Upon a motion by Mr. Hoffman, seconded by Mr. Embich, the Governing Body unanimously approved the bills to be paid.
5. *Business.*
 - a. *Engineer's update(s).* Mr. Cannistraci informed the Governing Body that the current basin retrofits (four in North Lebanon, two in South Lebanon, and one in North Cornwall townships) are on schedule and almost ready for bid. He

advised the Governing Body that 810 Melody Lane has potential to be another basin retrofit project. He asked the Governing Body for permission to assess the project and develop cost and credit estimates. Upon a motion by Mr. Embich, seconded by Ms. Getz, the Governing body unanimously approved his request.

Mr. Cannistraci also informed the Governing Body that preliminary assessments have been completed in regards to the stream restoration projects. He will start easement negotiations with the affected landowners next.

Mr. Cannistraci reported that he is working towards an April deadline for a DCNR grant to fund improvements at Lions Lake. On advice from Lori Yeich at DCNR, the application will include a recreational component (playground and walking path restorations) in addition to the shoreline restoration component. He also reported that the deadline for the National Fish & Wildlife Foundation's (NFWF) Small Watershed Grant program is April 14th for 2021 projects.

Mr. Cannistraci informed the Governing Body that the Pollutant Reduction Plan will need to be updated formally to account for the many additional projects the group has approved since submission of the PRP. Part of the update process will involve publically advertising the revisions and holding a public hearing. He suggested thinking of other projects the group may want to include in the PRP while it's being revised. After some discussion on the timeline for revising the PRP, Ms. Getz moved that a list of projects the members want to see added to the PRP be prepared for the March meeting for advertisement between the March and April meetings; the motion was seconded by Mr. Hoffman and carried unanimously.

- b. *North Cornwall Snitz Creek Restoration Project.* Mr. Long distributed information about a Snitz Creek restoration project in his municipality that could benefit the Consortium. He reported that the project is estimated to cost \$112,000 and that he has requested a \$25,000 grant from the County Commissioners. Mr. Long recommended the group pursue the NFWF grant previously mentioned to help fund this project. Following discussion, Ms. Getz moved to apply for the Small Watershed Grant funding for the Snitz Creek restoration project; the motion was seconded by Ms. Grumbine and carried unanimously.
- c. *Project Oak.* Mr. Hoffman updated the Governing Body on Project Oak and informed the group that an issue concerning peak flows will require additional surveying. After some discussion, it was decided that the additional engineering work is covered under the authorization given at the previous meeting.

6. *Other business.* Ms. Yiengst reported that South Lebanon will be meeting with Pennsy Supply to discuss their stormwater fee.

Mr. Lyons reported on phone calls he received from Renee Reber of PennFuture and Ben Block of Coral Reef of Jonestown inquiring about the Lebanon County Stormwater Consortium.

Mr. Hoffman commented on a lawsuit being brought by Maryland and Virginia against Pennsylvania related to the Chesapeake Bay.

7. *Adjournment.* There being no further business to come before the Governing Body, Chairperson Getz adjourned the meeting at 11:12am.

Respectfully submitted,
Tom Embich, Secretary

Note: there were no meetings held in March or April, 2020.

MINUTES

May 19, 2020
10:00am

Meeting held via Zoom
Teleconference

A regular meeting of the Governing Body of the Lebanon County Stormwater Consortium was held on Tuesday, May 19, 2020 at 10:00am via Zoom teleconference.

There were present:

Members:

Robin Getz, City of Lebanon

Tom Embich, Annville Township

Tom Long, North Cornwall Township

Mike Wahmann, North Cornwall Township

Julie Cheyney, County Planning

Cheri Grumbine, North Lebanon Township

Jamie Yiengst, South Lebanon Township

Bryan Hoffman, Cleona Borough Authority

Dick Miller, North Lebanon Township

Non-members:

Dan Cannistraci, Steckbeck Engineering

Scott Rights, Steckbeck Engineering

Dan Lyons, Redevelopment Authority

1. *Roll Call.* Chairperson Getz called the meeting to order at 10:01 am and conducted roll call.
2. *Approve Minutes of the February 18, 2020 Meeting.* Chairperson Getz canvassed the Governing Body for corrections or revisions to the minutes of the February 18th regular meeting. Upon a motion by Mr. Miller, seconded by Mr. Hoffman, the Governing Body unanimously approved the minutes of the February 18, 2020 regular meeting as presented.
3. *Financial Report.*
 - a. *Ratify bills previously approved by e-mail for the months of February and March.* Chairperson Getz noted that the Governing Body approved the payment of bills via e-mail in between meetings and requested ratification of those bills. Mr. Embich moved to ratify the bills previously approved by e-mail for the months of February and March; Mr. Miller seconded the motion and it carried unanimously.
 - b. *Approve bills to be paid.* Chairperson Getz directed the Governing Body to the bills from Steckbeck Engineering and the Redevelopment Authority included in the meeting materials packet. Mr. Embich moved to pay the bills as presented for a combined total of \$4,932.75. Upon a second by Mr. Miller, the Governing Body unanimously approved the bills to be paid.
4. *Business.*
 - a. *Engineer's update(s).* Mr. Cannistraci referred the Governing Body to his written report, which had been circulated in April, and provided updates on its contents. He reported that the matching contributions required of the Consortium for the Ebenezer Lake and Snitz Creek projects will be \$87,500 and \$37,749.94 respectively, noting that the latter amount may be reduced if

North Cornwall Township receives Marcellus Shale grant funds from the County for the project. Ms. Grumbine reported that Lori Yeich of DCNR contacted her to relay high praise for Mr. Cannistraci's work in preparing the Ebenezer Lake grant application.

Mr. Cannistraci reported that due to a change in the way NPDES permits are being reviewed (now being done by DEP instead of the County Conservation District), the basin retrofits may not happen until fall.

Mr. Cannistraci reported on a meeting he had with Resource Environmental Solutions (RES) to discuss their business model. RES offers to provide maintenance services for BMP projects they construct and will also agree to be on the hook for damages to the BMPs under certain circumstances. The group discussed RES's business model and came to the conclusion that it entails significant complexity. More research would be needed and great care would need to be taken in order to entertain a bid from RES such that an apples-to-apples comparison could be made with other bids.

Mr. Cannistraci informed the group that due to the COVID-19 interruptions to our meeting schedule this year, it is not possible to update the project list in the PRP during this permit year (ending June 30). It can still be updated for the next quarter, but will require two public hearings and at least one advertisement. After some discussion, the group agreed to hold the required public hearings electronically (e.g. via Zoom), if necessary, so as not to delay the update any further. Mr. Cannistraci agreed to circulate an up-to-date project list prior to the first public hearing.

5. *Other business.* Mr. Hoffman relayed Patriot News reporting that the lawsuit being brought by Maryland, Virginia, and Washington, D.C. against the EPA, Pennsylvania and New York related to Chesapeake Bay pollution is proceeding.
6. *Adjournment.* There being no further business to come before the Governing Body and upon a motion by Mr. Miller, Chairperson Getz adjourned the meeting at 10:35am.

Respectfully submitted,
Tom Embich, Secretary

MINUTES

June 16, 2020
10:00am

Meeting held via Zoom
Teleconference

A regular meeting of the Governing Body of the Lebanon County Stormwater Consortium was held on Tuesday, June 16, 2020 at 10:00am via Zoom teleconference.

There were present:

Members:

Robin Getz, City of Lebanon

Tom Embich, Annville Township

Tom Long, North Cornwall Township

Mike Wahmann, North Cornwall Township

Julie Cheyney, County Planning

Cheri Grumbine, North Lebanon Township

Jamie Yiengst, South Lebanon Township

Bryan Hoffman, Cleona Borough Authority

Dick Miller, North Lebanon Township

Non-members:

Dan Cannistraci, Steckbeck Engineering

Scott Rights, Steckbeck Engineering

Dan Lyons, Redevelopment Authority

Kensey Principe, Redevelopment Authority

1. *Roll Call.* Chairperson Getz called the meeting to order at 10:01 am and conducted roll call.
2. *Approve Minutes of the May 19, 2020 Meeting.* Chairperson Getz canvassed the Governing Body for corrections or revisions to the minutes of the May 19th regular meeting. Mr. Cannistraci informed the group that under item **4a** two public hearings needed to be changed to one public hearing. Upon a motion by Mr. Hoffman, seconded by Mr. Long, the Governing Body unanimously approved the minutes of the May 19, 2020 regular meeting with Mr. Cannistraci's one recommended change.
3. *Financial Report.*
 - a. *Approve bills to be paid.* Chairperson Getz directed the Governing Body to the bills from the Redevelopment Authority included in the meeting materials packet. There were no bills this month from Steckbeck. Mr. Wahmann moved to pay the bills as presented for a combined total of \$379.50. Upon a second by Mr. Hoffman, the Governing Body unanimously approved the bills to be paid.
4. *Business.*
 - a. *Engineer's report(s).* Mr. Cannistraci informed the Governing Body that the basin retrofits in South Lebanon Township are being focused on due to the timeline for the grant. Mr. Cannistraci referred the Governing Body to his updated Lebanon County Stormwater Consortium projects list. He informed them that this is an up-to-date comprehensive list of everything the Consortium has included in the last two years. He also stated that this update will require being entered into the PRP for approval and needs public participation.

Mr. Long inquired about the land in projects SQ1 to SQ3. After discussion, Mr. Cannistraci informed Mr. Long if the land in question was not a part of the projects from SQ1 to SQ3 that they will add them going forward.

Mr. Lyons asked Mr. Cannistraci if the updated list needed advertised. Mr. Cannistraci responded that it does. He also stated that a public hearing should be set for the July meeting to provide a thirty day comment period.

After discussion from the Governing Body and upon a motion from Mr. Hoffman, seconded by Mr. Embich, the Governing Body unanimously approved meeting via Zoom teleconference for next month's meeting.

5. *Other business.* Ms. Cheyney updated the Governing Body about Pennsylvania Phase 3 WIP and the County's action plan, management team and steering committee that kicked off last week.
6. *Adjournment.* There being no further business to come before the Governing Body Chairperson Getz adjourned the meeting at 10:53am.

Respectfully submitted,
Tom Embich, Secretary

MINUTES

July 21, 2020
10:00am

Meeting held via Zoom
Teleconference

A regular meeting of the Governing Body of the Lebanon County Stormwater Consortium was held on Tuesday, July 21, 2020 at 10:00am via Zoom teleconference.

There were present:

Members:

Robin Getz, City of Lebanon	Cheri Grumbine, North Lebanon Township
Tom Embich, Annville Township (10:04am)	Jamie Yiengst, South Lebanon Township
Tom Long, North Cornwall Township	Bryan Hoffman, Cleona Borough Authority
Mike Wahmann, North Cornwall Township	Julie Cheyney, County Planning
Dick Miller, North Lebanon Township (10:04am)	

Non-members:

Dan Cannistraci, Steckbeck Engineering	Dan Lyons, Redevelopment Authority
Kensey Principe, Redevelopment Authority	

1. *Roll Call.* Chairperson Getz called the meeting to order at 10:00am and conducted roll call. Annville Township was not present for roll call but joined in shortly thereafter.
2. *Public Hearing.* There was no one from the public present for the public hearing, so Chairperson Getz pushed discussion of the PRP addendum back to item 5a.
3. *Approve Minutes of the June 16, 2020 Meeting.* Chairperson Getz canvassed the Governing Body for corrections or revisions to the minutes of the June 16th regular meeting. Upon a motion by Mr. Wahmann, seconded by Mr. Hoffman, the Governing Body unanimously approved the minutes of the June 16, 2020 regular meeting.
4. *Financial Report.*
 - a. *Approve bills to be paid.* Chairperson Getz directed the Governing Body to the bills from Steckbeck included in the meeting materials packet. There were five bills this month from Steckbeck for a total of \$7,416.15. There were no bills from the Redevelopment Authority. Mr. Embich moved to pay the bills as presented for a combined total of \$7,416.15. Upon a second by Mr. Long, the Governing Body unanimously approved the bills to be paid.
5. *Business.*
 - a. *Engineer's report(s).* Mr. Cannistraci informed the board that the project list distributed at the last board meeting has been updated to extend SQ1 by 800 feet, and add SQ65, SQ66, SQ67, and T6. Mr. Cannistraci also stated that the PRP addendum document is on the Redevelopment Authority website during the 30 day comment period which ends August 5th.

Bryan Hoffman informed the board that Rocky Powell has suggested additional areas for load reduction projects though some or all of them may be

in South Annville Township. Mr. Embich noted that the Quitty is bordered by Annville Township on both sides at certain parts though the areas in question are believed to be South Annville Township.

Mr. Cannistraci informed the board that he would examine the project. He also stated that the next board meeting will be the annual meeting and will contain more information. Mr. Hoffman moved to approve the PRP addendum. Upon a second by Mr. Miller, the board unanimously approved the PRP addendum.

6. *Other business.* After some discussion, the Governing Body decided to hold the annual meeting at the North Lebanon Township building in addition to using Zoom. They instructed Mr. Lyons to advertise the change in meeting location as required.
7. *Adjournment.* There being no further business to come before the Governing Body Mr. Miller moved to adjourn the meeting. Upon a second from Mr. Wahmann, Chairperson Getz adjourned the meeting at 10:29am.

Respectfully submitted,
Tom Embich, Secretary

MINUTES

August 18, 2020
10:00am

North Lebanon Township Building
725 Kimmerlings Road
And via Zoom teleconference*

The annual meeting of the Governing Body of the Lebanon County Stormwater Consortium was held on Tuesday, August 18, 2020 at 10:00am at the North Lebanon Township Building and via Zoom teleconference.

There were present:

Members:

Robin Getz, City of Lebanon

Tom Embich, Annville Township

Tom Long, North Cornwall Township

Dick Miller, North Lebanon Township

Lori Books, North Lebanon Township

Cheri Grumbine, North Lebanon Township

Reba Donley, South Lebanon Township

Bryan Hoffman, Cleona Borough Authority

Julie Cheyney, County Planning

Non-members:

Dan Cannistraci, Steckbeck Engineering

Kensey Principe, Redevelopment Authority

Dan Lyons, Redevelopment Authority

1. *Roll Call.* Chairperson Getz called the meeting to order at 10:01 am and conducted roll call.
2. *Approve Minutes of the July 21, 2020 Meeting.* Chairperson Getz canvassed the Governing Body for corrections or revisions to the minutes of the July 21st regular meeting. Upon a motion by Mr. Miller, seconded by Mr. Hoffman, the Governing Body unanimously approved the minutes of the July 21, 2020 regular meeting.
3. *Financial Report.*
 - a. *Approve bills to be paid.* Chairperson Getz directed the Governing Body to the bills from Steckbeck included in the meeting materials packet. There were four bills this month from Steckbeck for a total of \$3,813. There was one bill from the Redevelopment Authority for a total of \$879.75. Mr. Hoffman moved to pay the bills as presented for a combined total of \$4,692.75. Upon a second by Mr. Miller, the Governing Body unanimously approved the bills to be paid.
4. *Annual Business.*
 - a. *Presentation/Approval of Progress Report.* Mr. Lyons presented the Progress Report and noted that the BMPs approved last year have been delayed due to changes in the permitting process.
 - b. *Presentation/Approval of Action Plan.* Mr. Lyons reviewed the Action Plan with the Governing Body. Mr. Cannistraci also spoke to the contents of the Action Plan and provided technical explanations for some of the specific recommendations including the inclusion of smaller basin retrofit projects that will not require permit review by the DEP regional office.

- c. *Vote on BMP Projects to fund for 2021.* Mr. Lyons reviewed the proposed set of BMPs to be funded in the coming year that was included in the Action Plan.
- d. *Presentation/Approval of Financial Report.* Mr. Lyons detailed the financial report with the Governing Body and reviewed some expenditures. Mr. Lyons will present the annual audit at the next month's Governing Body meeting.
- e. *Presentation/Approval of Budget.* Mr. Lyons informed the Governing Body that a second two hundred thousand dollar line item for basin retrofits on land less than an acre's size will be incorporated into the budget. He also stated that there is a seven hundred fifty thousand dollar (\$750,000) line item for streambank restoration BMPs. Mr. Cannistraci added that there are two to three large streambank projects that could be completed with this money. Mr. Lyons informed the Governing Body that the legal services budget item will be reduced from thirteen thousand dollars to five thousand dollars due to a lack of need for legal services. He also stated that 2.1 million dollars is being rolled forward into the new budget year. Lastly, he recommended the Governing Body vote on setting Annual Contribution #4 at twenty-five percent (25%) of the original estimated 5-year total. Upon a motion from Mr. Hoffman, seconded by Mr. Embich, the Governing Body unanimously approved establishing Annual Contribution #4 at 25% or \$1,250,000.
- f. *Establish Dates for Meetings in 2021.* Mr. Lyons stated his intention to keep the meetings set for the third Tuesday of every month. Mr. Miller stated that the scheduled date for the month of April would be problematic for him; to which the Governing Body agreed to delay the meeting to April 27th.
- g. *Presentation/Approval of PRP Report by SESI.* Mr. Cannistraci presented and detailed the PRP Report to the Governing Body.
- h. *Approval of all Annual Business.* Upon a motion by Mr. Miller, seconded by Mr. Embich, the Governing Body voted unanimously to approve all items under *Annual Business*.

5. *Regular Business.*

- a. *Engineer's report(s).* Mr. Cannistraci updated the Governing Body on the PRP revision discussed in July. He stated that there were no comments received from the public. Mr. Cannistraci added that there are four new projects being added to the list – three pollinator gardens and one streambank restoration project in North Cornwall Township proposed by Rocky Powell.

6. *Other business.* None.

7. *Adjournment.* There being no further business to come before the Governing Body Mr. Miler moved to adjourn the meeting. Chairperson Getz adjourned the meeting at 10:53am.

Respectfully submitted,
Tom Embich, Secretary

MINUTES

September 15, 2020
10:00am

North Lebanon Township Building
725 Kimmerlings Road
And via Zoom teleconference*

A regular meeting of the Governing Body of the Lebanon County Stormwater Consortium was held on Tuesday, September 15, 2020 at 10:00am at the North Lebanon Township Building and via Zoom teleconference.

There were present:

Members:

Robin Getz, City of Lebanon
Nick Yingst, Annville Township
Tom Long, North Cornwall Township
Bryan Hoffman, Cleona Borough Authority

Cheri Grumbine, North Lebanon Township
Jamie Yiengst, South Lebanon Township
Julie Cheyney, County Planning

Non-members:

Dan Cannistraci, Steckbeck Engineering

Dan Lyons, Redevelopment Authority

1. *Roll Call.* Chairperson Getz called the meeting to order at 10:04am and conducted roll call.
2. *Approve Minutes of the August 18, 2020 Annual Meeting.* Chairperson Getz canvassed the Governing Body for corrections or revisions to the minutes of the August 18th annual meeting. Upon a motion by Mr. Hoffman, seconded by Mr. Long, the Governing Body unanimously approved the minutes of the August 18, 2020 annual meeting.
3. *Financial Report.*
 - a. *Approve bills to be paid.* Mr. Lyons directed the Governing Body to the two bills from Steckbeck included in the meeting materials packet totaling \$4,743. Ms. Grumbine moved to pay the bills as presented. Upon a second by Mr. Hoffman, the Governing Body unanimously approved the bills to be paid.
 - b. *Review of last year's audit.* Mr. Lyons reported that copies of the audits for fiscal years ending June 30, 2018 and 2019 had been included in the meeting materials packet and bound versions were given to those in physical attendance. The auditors rendered an unqualified opinion with no findings nor administrative concerns.
4. *Business.*
 - a. *Engineer's report.* Mr. Cannistraci reminded the Governing Body that the annual MS4 reports for each individual municipality, partly comprised of the joint annual PRP report presented and approved at last month's meeting, are due to DEP on September 30th. He reported having begun work on the group of smaller basin retrofits approved last month including ones at 810 Melody Lane, Saint Stephen's Church, and at the North Cornwall municipal building. The timeline for these projects entails design and permitting work over the winter for construction in the spring of 2021.

Mr. Cannistraci reported that the group's NFWF grant application for the Snitz Creek streambank restoration project was not successful. He suggested the group may want to proceed with the design and permitting of the project anyway with the idea that such progress could make a future grant application for the project to NFWF or another source more competitive. He reminded the Governing Body that there is \$750,000 in the 2021 budget for streambank restoration projects and the project in question is estimated to cost \$112,000. In response to a question by Mr. Long, Mrs. Cheyney reported that the \$25,000 grant application to the County's Marcellus Shale fund for the project was fully funded. Mr. Hoffman suggested, with no disrespect to Steckbeck intended, that the Governing Body entertain procuring other engineers for design and management of larger streambank restoration projects. He reminded the group that they had long had Rocky Powell in mind as a possible service provider for the streambank work given his history of involvement in such work along the Quittapahilla. Mr. Long informed the group that North Cornwall Township has already contracted with Steckbeck for this specific Snitz Creek project and that the Township, having invested in the project, expects Steckbeck will be used for design and related services. After some discussion, Mr. Hoffman moved to authorize Steckbeck to proceed with the design and permitting of the Snitz Creek restoration project; the motion was seconded by Ms. Grumbine and carried unanimously. The consensus was that before proceeding with design work for the larger streambank projects, the Governing Body will discuss procuring other engineers.

5. *Other business.* Mr. Hoffman reported on a Patriot News article about a second lawsuit being brought by the Chesapeake Bay Foundation against the EPA, New York, and Pennsylvania that alleges the EPA has not done enough to ensure that New York and Pennsylvania meet their sediment reduction obligations.

Mrs. Cheyney discussed the Bennett Toyota work and offered to arrange a meeting with Mr. Hoffman, Ms. Grumbine, Mr. Cannistraci, and Mr. Long, among other involved parties, to discuss the next steps related to stormwater control at the site.

6. *Adjournment.* There being no further business to come before the Governing Body, Chairperson Getz adjourned the meeting at 10:31 am.

Respectfully submitted,
Nick Yingst, Alternate Secretary

MINUTES

October 20, 2020
10:00am

North Lebanon Township Building
725 Kimmerlings Road
And via Zoom teleconference

A regular meeting of the Governing Body of the Lebanon County Stormwater Consortium was held on Tuesday, October 20, 2020 at 10:00am at the North Lebanon Township Building and via Zoom teleconference.

There were present:

Members:

Nick Yingst, Annville Township
Tom Long, North Cornwall Township
Julie Cheyney, County Planning

Jamie Yiengst, South Lebanon Township
Bryan Hoffman, Cleona Borough Authority

Non-members:

Dan Cannistraci, Steckbeck Engineering
Kensey Principe, Redevelopment Authority
Lori Books, North Lebanon Township

Dan Lyons, Redevelopment Authority
Scott Rights, Steckbeck Engineering

1. *Roll Call.* Vice Chairman Bryan Hoffman called the meeting to order at 10:01am and conducted roll call in Chairman Getz's absence.
2. *Approve Minutes of the September 15, 2020 Meeting.* Mr. Hoffman canvassed the Governing Body for corrections or revisions to the minutes of the September 15th regular meeting. Upon a motion by Mr. Yingst, seconded by Ms. Yiengst, the Governing Body unanimously approved the minutes of the September 15, 2020 regular meeting.
3. *Financial Report.*
 - a. *Approve bills to be paid.* Mr. Lyons directed the Governing Body to the bills included in the meeting materials packet. There were four bills this month from Steckbeck for a total of \$2,418. There was one bill from the Redevelopment Authority for \$1,819.58 and one from the auditor Maher-Duessel for \$3,060. Mr. Yingst moved to pay the bills as presented for a combined total of \$7,297.58. Upon a second by Mr. Long, the Governing Body unanimously approved the bills to be paid.
4. *Business.*
 - a. *Letter of support for Doc Fritchey's Bachman Run Project.* Mr. Lyons informed the Governing Body that the Doc Fritchey chapter of Trout Unlimited was seeking another letter of support from the Lebanon County Stormwater Consortium, nearly identical to the one we provided last year for their grant application to PA Fish & Boat. That application was not funded and they are now applying to DCED for a grant for the same project. Upon a motion by Mr. Yingst and seconded by Ms. Yiengst, the Governing Body unanimously approved renewing the letter of support for Doc Fritchey's Bachman Run project.

- b. *Engineer's report.* Mr. Cannistraci informed the Governing Body that the basin retrofits for the three smaller projects are all moving forward. He also explained that the larger basin retrofit projects' scopes of work can in many cases be reduced to fall below the one acre threshold for DEP. This won't be possible for the Hickory Lane basin, however.

Mr. Cannistraci also presented to the Governing Body the two options for the location of the basin at the North Lebanon Business Park project. Mr. Cannistraci added that the Quittie Creek Project is entirely in North Cornwall Township and will be added to the Pollutant Reduction Plan. Mr. Hoffman asked that Mr. Cannistraci explore potential support groups that may be willing to contribute additional funding to the project.

5. *Any other business not listed to come before the Governing Body.* None.
6. *Adjournment.* There being no further business to come before the Governing Body, Mr. Yingst moved to adjourn the meeting. Bryan Hoffman adjourned the meeting at 10:41am.

Respectfully submitted,
Nick Yingst, Secretary

MINUTES

November 17, 2020
10:00am

North Lebanon Township Building
725 Kimmerlings Road
And via Zoom teleconference

A regular meeting of the Governing Body of the Lebanon County Stormwater Consortium was held on Tuesday, November 17, 2020 at 10:00am at the North Lebanon Township Building and via Zoom teleconference.

There were present:

Members:

Cheri Grumbine, North Lebanon Township
Jamie Yiengst, South Lebanon Township
Bryan Hoffman*, Cleona Borough Authority
Robin Getz*, City of Lebanon

Nick Yingst*, Annville Township
Tom Long, North Cornwall Township
Julie Cheyney*, County Planning

Non-members:

Scott Rights*, Steckbeck Engineering
Dan Lyons, Redevelopment Authority
Lori Books, North Lebanon Township

Stephen Sherk*, Steckbeck Engineering
Kensey Principe, Redevelopment Authority

*attended via Zoom

1. *Roll Call.* Robin Getz called the meeting to order at 10:07am and conducted roll call.
2. *Approve Minutes of the October 20, 2020 Meeting.* Robin Getz canvassed the Governing Body for corrections or revisions to the minutes of the October 20th regular meeting; there were none. Upon a motion by Mr. Hoffman, seconded by Mr. Yingst, the Governing Body unanimously approved the minutes of the October 20, 2020 regular meeting as presented.
3. *Financial Report.*
 - a. *Approve bills to be paid.* Chairperson Getz directed the Governing Body to the bills from Steckbeck included in the meeting materials packet. There were two bills this month from Steckbeck for a total of \$5,301. There was no bill from the Redevelopment Authority. There were three bills from newspaper ads this month for a total of \$347.88. Ms. Grumbine moved to pay the bills as presented for a combined total of \$5,648.88. Upon a second by Mr. Hoffman, the Governing Body unanimously approved the bills to be paid.
4. *Business.*
 - a. *Set meeting dates and locations for 2021, authorize advertisement.* The board engaged in some discussion over the proposed meeting dates and location. After discussion, Mr. Yingst moved to change the April meeting date to the 13th, the May meeting date to the 11th, and accept all other dates as presented. Upon a second by Mr. Hoffman, the Governing Body unanimously approved the motion.

- b. *Annual Contributions for 2021.* Mr. Lyons informed the board that he invoiced the members for the annual contribution on November 5th. He stated that it is due on February 28, 2021.
- c. *Engineer's report.* Scott Rights informed the board that he and Steve Sherk along with the team they have will be taking over for Dan Cannistraci. Mr. Rights then continued with a review of the various projects of the Consortium.

Mr. Rights informed the board that the Hickory, Clover and LVEDC projects were submitted to the Conservation District at a size of one acre and are being reviewed. They will be going out for bid after review. He also stated that the North Lebanon and North Cornwall basin plans are being developed.

Mr. Rights explained that the Lions Lake project is still pending grant approval and that the Snitz Creek stream restoration will be updated with Mr. Long when they meet. He added that some additional base mapping was done for Project Oak after the last meeting. The plans have been submitted and the model will be updated to be finished.

5. *Any other business not listed to come before the Governing Body.* The board discussed whether it would be necessary to meet in December. Following discussion, Mr. Hoffman moved to cancel the December meeting and to allow e-mail approval of any bills to be paid in December subject to ratification at the January meeting; the motion was seconded by Mr. Yingst and carried unanimously.
6. *Adjournment.* There being no further business to come before the Governing Body Mr. Yingst moved to adjourn the meeting. Chairperson Getz adjourned the meeting at 10:33am.

Respectfully submitted,
Nick Yingst, Secretary

Note: there was no meeting held in December, 2020.