

HOUSING AUTHORITY

of the County of Lebanon



Section 8 Housing Assistance Program
P.O. Box 420, 1012 Brock Drive, Lebanon, PA 17042
Phone: 717-273-1639 Fax: 717-273- 6950 TDD 800-545-1833 ext 826
Email: section8@lebanoncountyhousing.com

January 1, 2009

John Q. Landlord
134 Owner Road
Anytown, USA 99999

Re: Happy Tenant
1234 Rental Way

PAYMENT ABATEMENT NOTICE

Dear Mr. Landlord:

The Authority notified you on November 30, 2008 that the above referenced dwelling did not pass the Housing Quality Inspection performed on November 27, 2008. You were notified in writing of the deficiencies found during the inspection. However, you have failed to notify the Authority that the deficiencies have been corrected. Therefore, in accordance with the HAP contract and HUD regulations, you are hereby informed that Section 8 rental assistance payments have been abated effective January 1, 2009.

The landlord must correct all outstanding deficiencies and request a follow-up inspection within 15 days from the date of this notice. Failure to do so will result in the termination of the HAP contract. The Housing Authority will make no further payments.

If the housing unit should pass inspection prior to the termination of the HAP contract, then the rental assistance payments will resume the day following the date the unit passed inspection. The landlord will not receive reimbursement of the rental assistance payments for the period between the date the rental assistance payments were abated and the date payments were resumed.

If you have any questions concerning this letter, or you are ready to schedule a follow up inspection please contact our office at 273-1639.

Sincerely,

HOUSING AUTHORITY OF
THE COUNTY OF LEBANON

Cc: Tenant

Happy Tenant
1234 Rental Way
Anytown, USA 99999

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of the County of Lebanon



SAMPLE