

Housing Authority
Of the County of Lebanon

Job Description

MAINTENANCE MECHANIC

The individual in this position is responsible to the Maintenance Superintendent, Working Foreman, Project Manager and/or designee. The Maintenance Mechanic must be able to perform journeyman work in one or more skilled trades and must have a thorough working knowledge of the practices, procedures, materials, and tools of the trade in which the apprenticeship was served.

DUTIES:

1. Installs, maintains, and/or repairs structures, grounds, site improvements, equipment, appliances, etc., as per assigned work order.
2. Performs bench work, as required, in connection with electrical, plumbing, carpentry, and other repairs.
3. Maintains records related to maintenance functions, including listing inventory items on work orders, keeping a daily work log, etc.
4. Performs related duties as assigned.

Requirements:

1. Experience in residential and light commercial building maintenance
2. Should be certified in one of the following: plumbing, electrical or HVAC
3. Must be willing to work outdoors in all seasons and in all types of weather
4. High school diploma