

**Non-Profit Housing Development Corporation
Agenda**

September 23, 2013
2:00 P.M.

Markethouse Place
550 Willow Street, Lebanon, PA

1. Roll Call
2. Approve Minutes of the September 17, 2012 Meeting
3. Approve Bills to be Paid
4. Markethouse Place
 - a. Approve Budget
 - b. Approve Laundry Equipment Bid
5. Quittapahilla Commons
 - a. Approve budget
 - b. Approve Laundry Equipment Bid
 - b. Discuss End of 15 Year Tax Credit Compliance
6. Mifflin Mills
 - a. Approve Budget
5. Other Business
 - a. Upcoming Insurance Contract Award
 - b. Upcoming Fire Alarm Contract Award
 - c. Upcoming Refuse Removal Contract
6. Adjournment

HOUSING AUTHORITY

of the County of Lebanon



TO: Non Profit Housing Development Corporation of Lebanon County

FROM: Lebanon County Housing Authority, Managing Agent

SUBJECT: Housing Management Report

Date: September 23, 2013

There has been one move-out from Quittapahilla Commons and six move-outs from Markethouse Place during the past year. This compares with five move-outs and four move-outs, respectively, the previous year. Currently the Quittapahilla Commons waiting list has thirty applicants, with forty-six applicants for Markethouse Place. The list for Quittapahilla has doubled, the Markethouse list has remained the same over the past year. Markethouse has one vacancy which is currently rented.

Annual unit inspections were completed at Markethouse Place in July. All units were found in good repair. Quittapahilla Commons inspections will be conducted during the month of October. PHFA also conducted their inspection at Markethouse Place in January 2012. Quittapahilla Commons were just conducted last week on September 20, 2013. Some minor repairs are needed at Markethouse Place & Quittapahilla Commons; we are working on completing these items and reporting back to PFHA on a monthly basis.

We are currently seeking bids for on going service contracts that expire at the end of this year for both properties. The contracts include trash removal and fire alarm service. We have been replacing carpet and vinyl at turnover as needed for both properties, the cost for this is paid from the reserves accounts. .

Mifflin Mills has remained one hundred percent occupied over the past year. The wait list currently shows two hundred eleven applicants, but sadly, only twenty-three eligible the remaining list is ineligible due to income, family composition or out of county. Of the nineteen, two are applying for accessible units. Annual inspections were completed in September all units were found in good repair, with the exception of some minor repairs. We will be completing these repairs as time permits.

2014 budgets for all properties will be presented to the Board during the September 23rd meeting. At that time we will discuss any proposed rent increases.

We are proposing the following rent increases: Quittapahilla Commons \$10.00 per month, Markethouse Place \$10.00 per month, and Mifflin Mills \$10.00 per month. The new rents will be \$520.00, \$500.00 & \$797.00, Mifflin Mills market rent will be effected by the utility allowance.



RENTAL OFFICES

Stevens Towers

930 Willow St. / Lebanon, PA 17046 / Phone (717) 273-1639 / Fax (717) 273-6950
email: info@lebanoncountyhousing.com / TDD 1 (800) 545-1833 Ext. 826

NON-PROFIT HOUSING DEVELOPMENT CORPORATION
Of LEBANON COUNTY

September 23, 2013
2:00 p.m.

Markethouse Place
Community Room

A meeting of the Board of Directors of the Non-Profit Housing Development Corporation of Lebanon County was held on Monday, September 23, 2012 at 2:00 p.m. in the Community Room of 550 Willow Street, Lebanon, Pennsylvania.

There were present:

Members:

Betty Eiceman
Jean Gohn

Jeremy Maurer

Professional Associates:

Bryan Hoffman
Patricia Stine

Sue Bowman
Daniel Lyons

1. **Roll Call.** President Eiceman called the meeting to order at 2:05 p.m. Roll call was taken. Bryan Hoffman introduced Daniel Lyons as a new employee of the Lebanon County Redevelopment Authority, who will be spending 20% of his time assisting with Housing Authority duties.
2. **Approve Minutes of September 17, 2012 Meeting.** The Minutes from the September 17, 2012 meeting were presented to the Board.

Following review, it was moved by Mr. Maurer, seconded by Mrs. Eiceman and unanimously approved by the Board to accept the aforementioned Minutes as written.

3. **Approve Bills to be Paid.** Mr. Hoffman called the Board's attention to the Bills to be Paid for the months of September 2012 through August 2013.

Upon a motion by Mrs. Gohn, which was seconded by Mr. Maurer, it was unanimously agreed to approve the Bills to be Paid for the months of September 2012 through August 2013 as presented; copies are attached hereto.

4. **Election of Officers.** By acclamation, the Board opted to retain the existing slate of officers for the coming year, namely: Betty Eiceman, President; Jean Gohn, Vice-President; and Jeremy Maurer, Secretary-Treasurer.
5. **Approve Budgets.** Mr. Hoffman gave a brief overview of the proposed 2013 budgets for Markethouse Place, Quittapahilla Commons and Mifflin Mills. He noted that, due to

successful appeals of these three properties' 2012 tax reassessments, the tax savings had amounted to \$22,000 for Markethouse Place, \$17,100 for Quittapahilla Commons and \$35,000 for Mifflin Mills. Unfortunately, these savings are expected to be largely offset by significant increases in comprehensive general liability and property insurance, since many carriers are opting not to insure multifamily subsidized properties. As an example, he noted that the insurance premiums for Palmview have tripled since last year despite an exemplary loss record. Mr. Hoffman added that he also programmed in monies to cover the possible need for extermination costs to deal with the possible treatment of bed bugs, which have become a growing and expensive problem to deal with across the nation. He indicated that, otherwise, there are no sizeable increases in any line items, just modest inflation factors, which then result in a \$10 per month rent increase at each of the three tax credit properties; this will bring rents as of January 1, 2014 to \$500 per month at Markethouse Place, \$520 per month at Quittapahilla Commons and \$797 per month at Mifflin Mills, where that market rent figure will be affected by any utility allowance revision.

Following discussion, Mr. Maurer made a motion, which was seconded by Mrs. Gohn, to approve the 2014 budget drafts for Markethouse Place, Quittapahilla Commons and Mifflin Mills as proposed by Mr. Hoffman, to include \$10 per month rent increases effective January 1, 2014. The motion carried unanimously.

6. **Other Business.** Mrs. Stine called the Board's attention to her written report.
 - a. **Award of Laundry Contracts.** Mr. Hoffman distributed copies of the tabulation of bids received for Laundromat services at all Housing Authority managed properties on June 28, 2013. The laundry contracts were awarded to FMB Laundry, Inc., which will rebate 77.1% of gross laundry proceeds for Markethouse Place and 55% of gross proceeds at Quittapahilla Commons. He added that, during the transition from the old contractor to the new, the laundry rooms were thoroughly cleaned and repainted.

It was then moved by Mr. Maurer, seconded by Mrs. Gohn and unanimously approved to award the Laundromat services contracts for Markethouse Place and Quittapahilla Commons for the three year period commencing September 1, 2013, with an option to renew for two additional years, to FMB Laundry, Inc. of Ballo, MD in return for 77.1% of the gross proceeds at Markethouse Place and 55% of the gross revenues at Quittapahilla Commons.

- b. **Award of Service Contracts.** Mr. Hoffman indicated that proposals are currently being sought for the properties' annual insurance and service contracts. It was the consensus of the Board to award to the successful low bidders following receipt of bid tabulations and a telephone consultation with the Board members later this year.

- c. Discuss End of Quittapahilla Commons 15 Year Tax Credit Compliance.** Mr. Hoffman explained to the Board that Quittapahilla Commons' tax credits will come to an end in 2014, the 15th year of these credits. He indicated that there would be advantages for the property in determining whether their controlling partner, Wells-Fargo Bank, would be interested in being bought out of the partnership or making a charitable contribution thereof prior to their capital account going negative. Otherwise, the bank would face negative tax consequences. Mr. Hoffman will keep the Board apprised of any possible approaches made in this regard.

- 7. Adjournment.** There being no further business to come before the Board at this time, the meeting was adjourned at 2:40 p.m.

NON-PROFIT HOUSING DEVELOPMENT CORPORATION
OF LEBANON COUNTY

September 17, 2012
2:00 p.m.

Quittapahilla Commons
Community Room

A meeting of the Board of Directors of the Non-Profit Housing Development Corporation of Lebanon County was held on Monday, September 17, 2012 at 2:00 p.m. in the Community Room of Quittapahilla Commons, 301 West New Street, Annville, Pennsylvania.

There were present:

Members:

Betty Eiceman

Jeremy Maurer

Professional Associates:

Bryan Hoffman

Sue Bowman

Patricia Stine

1. **Roll Call.** President Eiceman called the meeting to order at 2:10 p.m. Roll call was taken.
2. **Approve Minutes of September 26, 2011 Meeting.** The Minutes from the September 26, 2012 meeting were presented to the Board.

Following review, it was moved by Mr. Maurer, seconded by Mrs. Eiceman and unanimously approved by the Board to accept the aforementioned Minutes as written.

3. **Approve Bills to be Paid and Treasurer's Reports.** Mr. Hoffman called the Board's attention to the Bills to be Paid and the Treasurer's Reports for the months of September 2011 through August 2012.

Upon a motion by Mr. Maurer, which was seconded by Mrs. Eiceman, it was unanimously agreed to approved the Bills to be Paid and Treasurer's Reports for the months of September 2011 through August 2012 as presented; copies are attached hereto.

4. **Approve Budget.** Mr. Hoffman gave a brief overview of the proposed 2013 budgets for Markethouse Place, Quittapahilla Commons and Mifflin Mills, noting that it is only a "best guess" due to the uncertainty of the recently revised tax assessments of these properties, which were appealed at a hearing held on September 10. To complicate matters, the outcome of the tax appeal won't be known until mid-December, while the budget must be submitted to PHFA by October. Since there were no rent increases at these properties over the past three years, Mr. Hoffman suggested enacting a \$10 per

Run By: KRAUGH

LEBANON COUNTY HOUSING AND REDEVELOPMENT AUTHORITY
Summary Check Listing Report - Non-Voided Checks From 9/1/2012 - 8/31/2013
EXE

Bank Description 300.1001-NON-PROFIT HOUSING DEV'L 59051

<u>Check #</u>	<u>Check Date</u>	<u>Void?</u>	<u>Void Date</u>	<u>Recipient</u>	<u>Amount</u>
Credit Acct 300.1001-NON-PROFIT HOUSING DEV'L 59051					
0000001885	10/11/2012	NO		KAYLOR ARCHITECTS INC.	44.20
0000001886	10/18/2012	NO		STEVENS & LEE	5,824.48
0000001887	5/23/2013	NO		DUQUESNE UNIVERSITY	1,000.00
0000001888	5/23/2013	NO		HACC - LEBANON	1,000.00
0000001889	7/11/2013	NO		KAYLOR ARCHITECTS INC.	336.00
0000001891	7/12/2013	NO		KELLER BROS. FORD	24,210.05
0000001892	7/25/2013	NO		CLAY REALTY GROUP INC	5,000.00
Total for Credit Acct 300.1001-NON-PROFIT HOUSING DEV'L 59051					\$37,414.73

LEBANON COUNTY HOUSING AND REDEVELOPMENT AUTHORITY
Summary Check Listing Report - Non-Voided Checks From 9/1/2012 - 8/31/2013
EXE

Bank Description 400.1120-MARKETHOUSE LIMITED PARTNERSHIP

Check #	Check Date	Void?	Void Date	Recipient	Amount
Credit Acct	400.1120-MARKETHOUSE LIMITED PARTNERSHIP				
000006814	9/1/2012	NO		LAUFFER, LANI	45.00
000006815	9/1/2012	NO		LEAPER, JOAN P	45.00
000006816	9/6/2012	NO		ATKINS & LUNDBERG	1,215.00
000006817	9/6/2012	NO		CARDMEMBER SERVICE	78.58
000006818	9/6/2012	NO		KLINGLER, KEITH	104.00
000006819	9/6/2012	NO		VERIZON	132.37
000006820	9/13/2012	NO		AUNT MEL'S CLEANING SERVICE	300.00
000006821	9/13/2012	NO		DENMAR ASSOCIATES	498.20
000006822	9/13/2012	NO		HOME IMPROVEMENT OUTLET INC	1,642.85
000006823	9/13/2012	NO		KLINGLER, KEITH	322.00
000006824	9/13/2012	NO		LEBANON PAINT & WALLPAPER,	28.39
000006825	9/13/2012	NO		LOWE'S HOME CENTERS, INC	555.94
000006826	9/13/2012	NO		MET-ED	2,632.96
000006827	9/13/2012	NO		PENNSYLVANIA HOUSING	6,725.00
000006828	9/13/2012	NO		REED'S LOCK & ACCESS	26.39
000006829	9/20/2012	NO		BORTEK INDUSTRIES, INC.	13.52
000006830	9/20/2012	NO		HOME IMPROVEMENT OUTLET INC	1,555.38
000006831	9/20/2012	NO		MORRO INC	60.00
000006832	9/20/2012	NO		READING FOUNDRY & SUPPLY	152.74
000006833	9/27/2012	NO		A ARCHERY & PRINTING PLACE	44.69
000006834	9/27/2012	NO		KLINGLER, KEITH	52.00
000006835	9/27/2012	NO		PRECISION FIRE PROTECTION INC.	100.00
000006836	10/1/2012	NO		LAUFFER, LANI	45.00
000006837	10/1/2012	NO		LEAPER, JOAN P	45.00
000006838	10/4/2012	NO		CARDMEMBER SERVICE	25.85
000006839	10/4/2012	NO		CITY OF LEBANON AUTHORITY	1,348.04
000006840	10/4/2012	NO		KLINGLER, KEITH	179.00
000006841	10/4/2012	NO		PDQ SUPPLY, INC	356.71
000006842	10/4/2012	NO		MURPHY, ROBERT	240.00
000006844	10/4/2012	NO		VERIZON	129.11
000006845	10/11/2012	NO		LOWE'S HOME CENTERS, INC	336.04
000006846	10/11/2012	NO		MET-ED	2,482.43
000006847	10/11/2012	NO		PENNSYLVANIA HOUSING	6,725.00
000006848	10/11/2012	NO		RUDY'S LOCKSMITH, INC.	4.54
000006849	10/11/2012	NO		THYSSENKRUPP ELEVATOR	1,330.99
000006850	10/18/2012	NO		KLINGLER, KEITH	229.00
000006851	10/18/2012	NO		MORRO INC	60.00
000006852	11/1/2012	NO		LAUFFER, LANI	45.00
000006853	11/1/2012	NO		LEAPER, JOAN P	45.00
000006854	11/2/2012	NO		BORTEK INDUSTRIES, INC.	56.23
000006855	11/8/2012	NO		CARDMEMBER SERVICE	7.04
000006856	11/8/2012	NO		KLINGLER, KEITH	112.00
000006857	11/8/2012	NO		LOWE'S HOME CENTERS, INC	32.16
000006858	11/8/2012	NO		MET-ED	2,242.95
000006859	11/8/2012	NO		MORRO INC	60.00
000006860	11/8/2012	NO		PDQ SUPPLY, INC	159.30
000006861	11/8/2012	NO		MURPHY, ROBERT	240.00
000006862	11/8/2012	NO		VERIZON	128.93
000006863	11/15/2012	NO		PENNSYLVANIA HOUSING	2,125.00
000006864	11/20/2012	NO		VALENTIN ROSADO, CARMEN N	42.75
000006865	11/21/2012	NO		ATKINS & LUNDBERG	535.00

LEBANON COUNTY HOUSING AND REDEVELOPMENT AUTHORITY
Summary Check Listing Report - Non-Voided Checks From 9/1/2012 - 8/31/2013
EXE

Bank Description 400.1120-MARKETHOUSE LIMITED PARTNERSHIP

Check #	Check Date	Void?	Void Date	Recipient	Amount
000006866	11/21/2012	NO		KLINGLER, KEITH	72.00
000006867	11/21/2012	NO		LEBANON COUNTY SHERIFF'S	7.50
000006868	11/29/2012	NO		MILLER, CHRIS	102.12
000006869	11/29/2012	NO		STONER ELECTRIC INC	123.35
000006870	12/1/2012	NO		LAUFFER, LANI	45.00
000006871	12/1/2012	NO		LEAPER, JOAN P	45.00
000006872	12/6/2012	NO		CARDMEMBER SERVICE	25.00
000006873	12/6/2012	NO		MET-ED	2,127.62
000006874	12/6/2012	NO		VERIZON	129.91
000006875	12/13/2012	NO		KLINGLER, KEITH	160.00
000006876	12/13/2012	NO		LOWE'S HOME CENTERS, INC	123.83
000006877	12/13/2012	NO		MORRO INC	60.00
000006878	12/13/2012	NO		PENNSYLVANIA HOUSING	2,125.00
000006879	12/28/2012	NO		LEBANON COUNTY SHERIFF'S	22.50
000006880	12/31/2012	NO		CENTRAL OFFICE OF LEBANON	13,371.72
000006881	1/1/2013	NO		LAUFFER, LANI	45.00
000006882	1/1/2013	NO		LEAPER, JOAN P	45.00
000006883	1/3/2013	NO		ATKINS & LUNDBERG	680.00
000006885	1/4/2013	NO		CITY OF LEBANON AUTHORITY	1,409.72
000006886	1/10/2013	NO		CARDMEMBER SERVICE	123.48
000006887	1/10/2013	NO		MILLER, CHRIS	52.12
000006888	1/10/2013	NO		READING FOUNDRY & SUPPLY	144.88
000006889	1/10/2013	NO		STEPHANIE'S SIGNATURE	56.00
000006890	1/10/2013	NO		THYSSENKRUPP ELEVATOR	1,362.93
000006891	1/10/2013	NO		VERIZON	130.37
000006892	1/15/2013	NO		BINGAMAN, BRADLEY	375.00
000006893	1/15/2013	NO		LOWE'S HOME CENTERS, INC	138.91
000006894	1/15/2013	NO		PRECISION FIRE PROTECTION INC.	100.00
000006895	1/17/2013	NO		MET-ED	3,330.34
000006896	1/17/2013	NO		PENNSYLVANIA HOUSING	6,678.00
000006897	1/24/2013	NO		HOME IMPROVEMENT OUTLET INC	1,660.00
000006898	1/24/2013	NO		MORRO INC	60.00
000006899	1/24/2013	NO		PDQ SUPPLY, INC	239.95
000006900	1/31/2013	NO		HACKMAN FIRE EQUIPMENT INC	261.25
000006901	2/1/2013	NO		LAUFFER, LANI	45.00
000006902	2/1/2013	NO		LEAPER, JOAN P	45.00
000006903	2/7/2013	NO		CARDMEMBER SERVICE	69.07
000006904	2/7/2013	NO		HOLLINGER, CELESTA	338.10
000006905	2/7/2013	NO		DENMAR ASSOCIATES	498.20
000006906	2/7/2013	NO		H & M DIVERSIFIED ENTERPRISES	135.68
000006907	2/7/2013	NO		MET-ED	3,393.24
000006908	2/7/2013	NO		REED'S LOCK & ACCESS	4.24
000006909	2/7/2013	NO		VERIZON	129.90
000006910	2/12/2013	NO		LOWE'S HOME CENTERS, INC	260.14
000006911	2/12/2013	NO		PENNSYLVANIA HOUSING	6,808.00
000006912	2/22/2013	NO		A ARCHERY & PRINTING PLACE	46.24
000006913	2/22/2013	NO		MORRO INC	60.00
000006914	2/22/2013	NO		PDQ SUPPLY, INC	106.23
000006915	2/28/2013	NO		JACEY INC	285.00
000006916	2/28/2013	NO		LEBANON COUNTY SHERIFF'S	7.50
000006917	2/28/2013	NO		SMALL, MICHAEL H	1,696.75
000006918	3/1/2013	NO		LAUFFER, LANI	45.00

LEBANON COUNTY HOUSING AND REDEVELOPMENT AUTHORITY
Summary Check Listing Report - Non-Voided Checks From 9/1/2012 - 8/31/2013
EXE

Bank Description 400.1120-MARKETHOUSE LIMITED PARTNERSHIP

Check #	Check Date	Void?	Void Date	Recipient	Amount
000006919	3/1/2013	NO		LEAPER, JOAN P	45.00
000006920	3/7/2013	NO		CARDMEMBER SERVICE	8.89
000006921	3/7/2013	NO		MAHER DUESSEL	5,510.00
000006922	3/7/2013	NO		RUDY'S LOCKSMITH, INC.	18.47
000006923	3/14/2013	NO		ATKINS & LUNDBERG	525.00
000006924	3/14/2013	NO		CITY OF LEBANON	1,000.00
000006925	3/14/2013	NO		LOWE'S HOME CENTERS, INC	175.59
000006926	3/14/2013	NO		MET-ED	2,658.67
000006927	3/14/2013	NO		MORRO INC	60.00
000006928	3/14/2013	NO		PENNSYLVANIA HOUSING	6,808.00
000006929	3/14/2013	NO		VERIZON	131.70
000006930	3/21/2013	NO		HOME IMPROVEMENT OUTLET INC	1,688.00
000006931	3/21/2013	NO		SINCLAIR CAMPBELL COMPANY	65.13
000006932	3/27/2013	NO		BATTERY WAREHOUSE INC	84.59
000006933	3/27/2013	NO		LEBANON COUNTY SHERIFF'S	22.50
000006934	3/27/2013	NO		PDQ SUPPLY, INC	229.89
000006935	4/1/2013	NO		LAUFFER, LANI	45.00
000006936	4/1/2013	NO		LEAPER, JOAN P	45.00
000006937	4/4/2013	NO		BORTEK INDUSTRIES, INC.	136.74
000006938	4/4/2013	NO		BROWN SIGNS, INC.	78.00
000006939	4/4/2013	NO		CARDMEMBER SERVICE	12.16
000006940	4/4/2013	NO		MILLER, CHRIS	103.71
000006941	4/4/2013	NO		CITY OF LEBANON AUTHORITY	1,617.23
000006942	4/4/2013	NO		KEENER ELECTRIC MOTORS, INC	114.64
000006943	4/4/2013	NO		LEBANON COUNTY SHERIFF'S	7.50
000006944	4/4/2013	NO		PDQ SUPPLY, INC	193.56
000006945	4/4/2013	NO		SINCLAIR CAMPBELL COMPANY	26.07
000006946	4/4/2013	NO		VERIZON	130.53
000006947	4/11/2013	NO		CENTRAL OFFICE OF LEBANON	13,362.42
000006948	4/11/2013	NO		LOWE'S HOME CENTERS, INC	312.93
000006949	4/11/2013	NO		MET-ED	3,690.87
000006950	4/11/2013	NO		PENNSYLVANIA HOUSING	6,808.00
000006951	4/11/2013	NO		THYSSENKRUPP ELEVATOR	1,362.93
000006952	4/18/2013	NO		MORRO INC	60.00
000006953	4/18/2013	NO		REED'S LOCK & ACCESS	94.34
000006954	4/18/2013	NO		TECHSOUP	250.00
000006955	4/25/2013	NO		GASS, PAULINE R	719.41
000006956	5/1/2013	NO		LAUFFER, LANI	45.00
000006957	5/1/2013	NO		LEAPER, JOAN P	45.00
000006958	5/2/2013	NO		LOWE'S HOME CENTERS, INC	230.14
000006959	5/2/2013	NO		RUDY'S LOCKSMITH, INC.	98.58
000006960	5/9/2013	NO		ATKINS & LUNDBERG	665.00
000006961	5/9/2013	NO		CARDMEMBER SERVICE	36.10
000006962	5/9/2013	NO		PENNSYLVANIA HOUSING	6,808.00
000006963	5/9/2013	NO		REED'S LOCK & ACCESS	103.99
000006964	5/9/2013	NO		SINCLAIR CAMPBELL COMPANY	363.51
000006965	5/9/2013	NO		VERIZON	128.85
000006966	5/16/2013	NO		MET-ED	2,010.96
000006967	5/16/2013	NO		MORRO INC	60.00
000006968	5/16/2013	NO		PDQ SUPPLY, INC	801.25
000006969	5/23/2013	NO		COMCAST CABLE	150.58
000006970	5/23/2013	NO		HOME IMPROVEMENT OUTLET INC	1,693.00

LEBANON COUNTY HOUSING AND REDEVELOPMENT AUTHORITY
Summary Check Listing Report - Non-Voided Checks From 9/1/2012 - 8/31/2013
EXE

Bank Description 400.1120-MARKETHOUSE LIMITED PARTNERSHIP

Check #	Check Date	Void?	Void Date	Recipient	Amount
000006971	6/1/2013	NO		LAUFFER, LANI	45.00
000006972	6/1/2013	NO		LEAPER, JOAN P	45.00
000006973	6/6/2013	NO		CARDMEMBER SERVICE	12.55
000006974	6/6/2013	NO		CITY OF LEBANON	80.00
000006975	6/6/2013	NO		VERIZON	129.83
000006976	6/13/2013	NO		COMCAST CABLE	95.45
000006977	6/13/2013	NO		H & M DIVERSIFIED ENTERPRISES	295.68
000006978	6/13/2013	NO		LOWE'S HOME CENTERS, INC	543.05
000006979	6/13/2013	NO		MET-ED	1,639.86
000006980	6/13/2013	NO		MORRO INC	60.00
000006981	6/13/2013	NO		PENNSYLVANIA HOUSING	6,808.00
000006982	6/13/2013	NO		SINCLAIR CAMPBELL COMPANY	157.19
000006983	6/27/2013	NO		ATKINS & LUNDBERG	525.00
000006984	6/27/2013	NO		CENTRAL OFFICE OF LEBANON	13,479.11
000006985	6/27/2013	NO		FITZ SECURITY COMPANY	125.00
000006986	6/27/2013	NO		TEXAS NEW MEXICO	125.97
000006987	7/1/2013	NO		LAUFFER, LANI	45.00
000006988	7/1/2013	NO		LEAPER, JOAN P	45.00
000006989	7/1/2013	NO		CARDMEMBER SERVICE	35.71
000006990	7/5/2013	NO		A ARCHERY & PRINTING PLACE	28.60
000006991	7/5/2013	NO		CITY OF LEBANON AUTHORITY	1,705.13
000006992	7/5/2013	NO		STONER ELECTRIC INC	1,371.00
000006993	7/5/2013	NO		VERIZON	129.83
000006994	7/11/2013	NO		COMCAST CABLE	95.45
000006995	7/11/2013	NO		LEBANON COUNTY SHERIFF'S	7.50
000006996	7/11/2013	NO		LEBANON PAINT & WALLPAPER,	13.77
000006997	7/11/2013	NO		LOWE'S HOME CENTERS, INC	121.88
000006998	7/11/2013	NO		MET-ED	2,594.95
000006999	7/11/2013	NO		PENNSYLVANIA HOUSING	6,808.00
000007000	7/11/2013	NO		PHFA	24,150.00
000007001	7/11/2013	NO		SINCLAIR CAMPBELL COMPANY	8.99
000007002	7/11/2013	NO		THYSSENKRUPP ELEVATOR	1,362.93
000007003	7/18/2013	NO		PRECISION FIRE PROTECTION INC.	100.00
000007004	7/25/2013	NO		HOME IMPROVEMENT OUTLET INC	1,294.00
000007005	7/25/2013	NO		MORRO INC	60.00
000007006	7/25/2013	NO		PDQ SUPPLY, INC	55.97
000007007	8/1/2013	NO		LAUFFER, LANI	45.00
000007008	8/1/2013	NO		LEAPER, JOAN P	45.00
000007009	8/1/2013	NO		SHAW, KEVIN J	831.04
000007010	8/1/2013	NO		VERIZON	133.59
000007011	8/8/2013	NO		COMCAST CABLE	95.45
000007012	8/8/2013	NO		MET-ED	2,132.62
000007013	8/8/2013	NO		PENNSYLVANIA HOUSING	6,808.00
000007014	8/8/2013	NO		REED'S LOCK & ACCESS	7.42
000007015	8/8/2013	NO		SINCLAIR CAMPBELL COMPANY	209.17
000007016	8/15/2013	NO		LOWE'S HOME CENTERS, INC	744.61
000007017	8/23/2013	NO		MORRO INC	60.00
000007018	8/29/2013	NO		PRECISION FIRE PROTECTION INC.	100.00
000007019	8/29/2013	NO		RAY'S VACUUM CENTERS	14.26
D00001900	9/6/2012	NO		FROMM ELECTRIC SUPPLY CORP.	314.61
D00002000	9/13/2012	NO		FROMM ELECTRIC SUPPLY CORP.	15.01
D00002100	9/27/2012	NO		J.C. EHRLICH CO.,INC.	63.60

LEBANON COUNTY HOUSING AND REDEVELOPMENT AUTHORITY
Summary Check Listing Report - Non-Voided Checks From 9/1/2012 - 8/31/2013
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Bank Description 400.1120-MARKETHOUSE LIMITED PARTNERSHIP

Check #	Check Date	Void?	Void Date	Recipient	Amount
D000002200	10/11/2012	NO		FROMM ELECTRIC SUPPLY CORP.	136.40
D000002300	10/18/2012	NO		J.C. EHRLICH CO.,INC.	63.60
D000002400	10/25/2012	NO		FROMM ELECTRIC SUPPLY CORP.	65.34
D000002500	11/8/2012	NO		FROMM ELECTRIC SUPPLY CORP.	133.39
D000002600	11/21/2012	NO		J.C. EHRLICH CO.,INC.	63.60
D000002700	11/29/2012	NO		FROMM ELECTRIC SUPPLY CORP.	58.51
D000002800	12/6/2012	NO		MURPHY, ROBERT	300.00
D000002900	12/6/2012	NO		KROLL FACTUAL DATA, INC	4.79
D000003000	12/20/2012	NO		J.C. EHRLICH CO.,INC.	63.60
D000003100	1/3/2013	NO		MURPHY, ROBERT	240.00
D000003200	1/3/2013	NO		J.C. EHRLICH CO.,INC.	238.50
D000003300	1/10/2013	NO		KROLL FACTUAL DATA	14.36
D000003400	1/17/2013	NO		J.C. EHRLICH CO.,INC.	79.50
D000003500	1/31/2013	NO		MURPHY, ROBERT	240.00
D000003600	2/7/2013	NO		FROMM ELECTRIC SUPPLY CORP.	101.45
D000003700	2/14/2013	NO		FROMM ELECTRIC SUPPLY CORP.	59.57
D000003800	2/22/2013	NO		FROMM ELECTRIC SUPPLY CORP.	88.02
D000003900	2/22/2013	NO		J.C. EHRLICH CO.,INC.	79.50
D000004000	3/7/2013	NO		MURPHY, ROBERT	240.00
D000004100	3/7/2013	NO		FROMM ELECTRIC SUPPLY CORP.	38.22
D000004200	3/7/2013	NO		BERKSHIRE SYSTEMS GROUP,	1,008.00
D000004300	3/14/2013	NO		KROLL FACTUAL DATA	5.04
D000004400	3/21/2013	NO		FROMM ELECTRIC SUPPLY CORP.	16.58
D000004500	3/27/2013	NO		A.H. MOYER, INC.	982.54
D000004600	3/27/2013	NO		J.C. EHRLICH CO.,INC.	79.50
D000004700	4/4/2013	NO		MURPHY, ROBERT	240.00
D000004800	4/4/2013	NO		FROMM ELECTRIC SUPPLY CORP.	139.92
D000004900	4/11/2013	NO		FROMM ELECTRIC SUPPLY CORP.	50.16
D000005000	4/11/2013	NO		KROLL FACTUAL DATA	20.16
D000005100	4/18/2013	NO		FROMM ELECTRIC SUPPLY CORP.	2.70
D000005200	4/25/2013	NO		FROMM ELECTRIC SUPPLY CORP.	80.26
D000005300	4/25/2013	NO		J.C. EHRLICH CO.,INC.	79.50
D000005400	5/2/2013	NO		MURPHY, ROBERT	180.00
D000005500	5/9/2013	NO		FROMM ELECTRIC SUPPLY CORP.	28.81
D000005600	5/9/2013	NO		ZIDIK, JOSEPH	106.00
D000005700	5/16/2013	NO		APEX TECHNOLOGY SERVICES	149.00
D000005800	5/16/2013	NO		J.C. EHRLICH CO.,INC.	79.50
D000005900	6/6/2013	NO		FROMM ELECTRIC SUPPLY CORP.	30.67
D000006000	6/13/2013	NO		MURPHY, ROBERT	300.00
D000006100	6/13/2013	NO		FROMM ELECTRIC SUPPLY CORP.	63.54
D000006200	6/20/2013	NO		ZIDIK, JOSEPH	265.00
D000006300	7/5/2013	NO		FROMM ELECTRIC SUPPLY CORP.	154.00
D000006400	7/5/2013	NO		ZIDIK, JOSEPH	212.00
D000006500	7/11/2013	NO		MURPHY, ROBERT	120.00
D000006600	7/11/2013	NO		J.C. EHRLICH CO.,INC.	79.50
D000006700	7/11/2013	NO		KROLL FACTUAL DATA	5.04
D000006800	7/18/2013	NO		J.C. EHRLICH CO.,INC.	79.50
D000006900	7/25/2013	NO		FROMM ELECTRIC SUPPLY CORP.	169.07
D000007000	8/8/2013	NO		MURPHY, ROBERT	240.00
D000007100	8/8/2013	NO		FROMM ELECTRIC SUPPLY CORP.	33.53
D000007200	8/8/2013	NO		ZIDIK, JOSEPH	303.50
D000007300	8/23/2013	NO		J.C. EHRLICH CO.,INC.	79.50

Run By: KRAUGH

LEBANON COUNTY HOUSING AND REDEVELOPMENT AUTHORITY
Summary Check Listing Report - Non-Voided Checks From 9/1/2012 - 8/31/2013
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Bank Description 400.1120-MARKETHOUSE LIMITED PARTNERSHIP

<u>Check #</u>	<u>Check Date</u>	<u>Void?</u>	<u>Void Date</u>	<u>Recipient</u>	<u>Amount</u>
D000007400	8/29/2013	NO		FROMM ELECTRIC SUPPLY CORP.	48.43
Total for Credit Acct 400.1120-MARKETHOUSE LIMITED PARTNERSHIP					\$230,106.38

LEBANON COUNTY HOUSING AND REDEVELOPMENT AUTHORITY
Summary Check Listing Report - Non-Voided Checks From 9/1/2012 - 8/31/2013
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Bank Description 032.1120-ANNVILLE OPERATING

Check #	Check Date	Void?	Void Date	Recipient	Amount
Credit Acct 032.1120-ANNVILLE OPERATING					
0000004210	9/1/2012	NO		SMETANA, ALLEN	90.00
0000004211	9/6/2012	NO		CARDMEMBER SERVICE	30.58
0000004212	9/6/2012	NO		COMCAST CABLE (5)	16.51
0000004213	9/6/2012	NO		KLINGLER, KEITH	180.00
0000004214	9/6/2012	NO		PDQ SUPPLY, INC	77.03
0000004215	9/6/2012	NO		PENNSYLVANIA AMERICAN	364.40
0000004216	9/13/2012	NO		KLINGLER, KEITH	450.00
0000004217	9/13/2012	NO		LEBANON COUNTY SHERIFF'S	30.00
0000004221	9/13/2012	NO		LOWE'S HOME CENTERS, INC	13.83
0000004222	9/13/2012	NO		PENNSYLVANIA HOUSING	3,231.00
0000004223	9/20/2012	NO		BORTEK INDUSTRIES, INC.	45.63
0000004224	9/20/2012	NO		LEBANON COUNTY SHERIFF'S	15.00
0000004225	9/20/2012	NO		MET-ED	1,424.99
0000004226	9/20/2012	NO		MORRO INC	55.00
0000004227	9/20/2012	NO		READING FOUNDRY & SUPPLY	9.84
0000004228	9/27/2012	NO		A ARCHERY & PRINTING PLACE	44.68
0000004229	9/27/2012	NO		KLINGLER, KEITH	90.00
0000004230	9/27/2012	NO		PRECISION FIRE PROTECTION INC.	100.00
0000004231	9/27/2012	NO		VERIZON	67.93
0000004232	10/1/2012	NO		SMETANA, ALLEN	90.00
0000004233	10/4/2012	NO		CARDMEMBER SERVICE	25.85
0000004234	10/4/2012	NO		COMCAST CABLE (5)	16.51
0000004235	10/4/2012	NO		HACKMAN FIRE EQUIPMENT INC	153.97
0000004236	10/4/2012	NO		KLINGLER, KEITH	360.00
0000004237	10/4/2012	NO		PENNSYLVANIA AMERICAN	409.51
0000004238	10/11/2012	NO		LEBANON COUNTY SHERIFF'S	7.50
0000004239	10/11/2012	NO		LOWE'S HOME CENTERS, INC	20.40
0000004240	10/11/2012	NO		PENNSYLVANIA HOUSING	3,231.00
0000004241	10/11/2012	NO		RUDY'S LOCKSMITH, INC.	4.55
0000004242	10/18/2012	NO		KLINGLER, KEITH	290.00
0000004243	10/18/2012	NO		LEBANON COUNTY SHERIFF'S	15.00
0000004244	10/18/2012	NO		MORRO INC	55.00
0000004245	10/18/2012	NO		VERIZON	68.63
0000004246	10/25/2012	NO		MET-ED	1,091.85
0000004247	10/25/2012	NO		PDQ SUPPLY, INC	81.11
0000004248	11/1/2012	NO		SMETANA, ALLEN	90.00
0000004249	11/2/2012	NO		ANNVILLE TOWNSHIP AUTHORITY	2,277.00
0000004250	11/2/2012	NO		PENNSYLVANIA AMERICAN	351.25
0000004251	11/8/2012	NO		CARDMEMBER SERVICE	31.04
0000004252	11/8/2012	NO		COMCAST CABLE (5)	16.50
0000004253	11/8/2012	NO		KLINGLER, KEITH	150.00
0000004254	11/8/2012	NO		LOWE'S HOME CENTERS, INC	14.10
0000004255	11/8/2012	NO		MORRO INC	55.00
0000004256	11/15/2012	NO		CENTRAL OFFICE OF LEBANON	6,307.35
0000004257	11/15/2012	NO		HOME IMPROVEMENT OUTLET INC	952.00
0000004258	11/15/2012	NO		PENNSYLVANIA HOUSING	1,031.00
0000004259	11/21/2012	NO		ATKINS & LUNDBERG	730.00
0000004260	11/21/2012	NO		KLINGLER, KEITH	130.00
0000004261	11/21/2012	NO		VERIZON	68.45
0000004262	11/29/2012	NO		MILLER, CHRIS	51.06
0000004263	11/29/2012	NO		MET-ED	1,504.65

LEBANON COUNTY HOUSING AND REDEVELOPMENT AUTHORITY
Summary Check Listing Report - Non-Voided Checks From 9/1/2012 - 8/31/2013
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Bank Description 032.1120-ANNVILLE OPERATING

Check #	Check Date	Void?	Void Date	Recipient	Amount
0000004264	12/1/2012	NO		SMETANA, ALLEN	90.00
0000004265	12/6/2012	NO		CARDMEMBER SERVICE	25.00
0000004266	12/6/2012	NO		COMCAST CABLE (5)	16.51
0000004267	12/6/2012	NO		MORRO INC	45.00
0000004268	12/6/2012	NO		PDQ SUPPLY, INC	112.87
0000004269	12/6/2012	NO		PENNSYLVANIA AMERICAN	337.19
0000004270	12/13/2012	NO		KLINGLER, KEITH	100.00
0000004271	12/13/2012	NO		LOWE'S HOME CENTERS, INC	113.42
0000004272	12/13/2012	NO		MORRO INC	55.00
0000004273	12/13/2012	NO		PENNSYLVANIA HOUSING	3,346.00
0000004274	12/13/2012	NO		VERIZON	69.35
0000004275	12/20/2012	NO		MET-ED	1,493.95
0000004276	12/28/2012	NO		REED'S LOCK & ACCESS	1,410.56
0000004277	12/28/2012	NO		CENTRAL OFFICE OF LEBANON	6,368.24
0000004278	1/1/2013	NO		SMETANA, ALLEN	90.00
0000004280	1/3/2013	NO		PENNSYLVANIA AMERICAN	319.63
0000004281	1/10/2013	NO		CARDMEMBER SERVICE	51.32
0000004282	1/10/2013	NO		COMCAST CABLE (5)	16.57
0000004283	1/10/2013	NO		STEPHANIE'S SIGNATURE	38.00
0000004284	1/15/2013	NO		BINGAMAN, BRADLEY	435.00
0000004285	1/15/2013	NO		LOWE'S HOME CENTERS, INC	27.12
0000004286	1/15/2013	NO		PRECISION FIRE PROTECTION INC.	100.00
0000004287	1/17/2013	NO		PENNSYLVANIA HOUSING	3,367.00
0000004288	1/17/2013	NO		VERIZON	69.53
0000004289	1/17/2013	NO		WELLS FARGO BANK, N.A.	3,000.00
0000004290	1/24/2013	NO		MET-ED	2,444.88
0000004291	1/24/2013	NO		MORRO INC	55.00
0000004292	1/31/2013	NO		PENNSYLVANIA AMERICAN	369.87
0000004293	2/1/2013	NO		SMETANA, ALLEN	90.00
0000004294	2/7/2013	NO		ANNVILLE TOWNSHIP AUTHORITY	2,277.00
0000004295	2/7/2013	NO		BORTEK INDUSTRIES, INC.	45.63
0000004296	2/7/2013	NO		CARDMEMBER SERVICE	34.45
0000004297	2/7/2013	NO		COMCAST CABLE (5)	16.57
0000004298	2/12/2013	NO		LOWE'S HOME CENTERS, INC	3.31
0000004299	2/12/2013	NO		PENNSYLVANIA HOUSING	3,367.00
0000004300	2/14/2013	NO		VERIZON	69.36
0000004301	2/22/2013	NO		A ARCHERY & PRINTING PLACE	46.24
0000004302	2/22/2013	NO		MET-ED	2,245.65
0000004303	2/22/2013	NO		MORRO INC	55.00
0000004304	2/22/2013	NO		SHAW, KEVIN J	3,909.28
0000004305	2/28/2013	NO		LEBANON COUNTY SHERIFF'S	15.00
0000004306	2/28/2013	NO		SMALL, MICHAEL H	1,696.75
0000004307	2/28/2013	NO		REED'S LOCK & ACCESS	220.37
0000004308	3/1/2013	NO		SMETANA, ALLEN	90.00
0000004309	3/7/2013	NO		CARDMEMBER SERVICE	8.90
0000004310	3/7/2013	NO		COMCAST CABLE (5)	16.67
0000004311	3/7/2013	NO		MAHER DUESSEL	5,510.00
0000004312	3/7/2013	NO		PENNSYLVANIA AMERICAN	359.21
0000004313	3/14/2013	NO		LOWE'S HOME CENTERS, INC	13.02
0000004314	3/14/2013	NO		MORRO INC	55.00
0000004315	3/14/2013	NO		PENNSYLVANIA HOUSING	3,367.00
0000004316	3/21/2013	NO		REED'S LOCK & ACCESS	109.00

LEBANON COUNTY HOUSING AND REDEVELOPMENT AUTHORITY
Summary Check Listing Report - Non-Voided Checks From 9/1/2012 - 8/31/2013
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Bank Description 032.1120-ANNVILLE OPERATING

Check #	Check Date	Void?	Void Date	Recipient	Amount
0000004317	3/21/2013	NO		VERIZON	69.36
0000004318	3/27/2013	NO		MET-ED	2,045.91
0000004319	4/1/2013	NO		SMETANA, ALLEN	90.00
0000004320	4/4/2013	NO		CARDMEMBER SERVICE	12.16
0000004321	4/4/2013	NO		MILLER, CHRIS	53.71
0000004322	4/4/2013	NO		COMCAST CABLE (5)	16.67
0000004323	4/4/2013	NO		PENNSYLVANIA AMERICAN	384.10
0000004324	4/11/2013	NO		CENTRAL OFFICE OF LEBANON	6,624.97
0000004325	4/11/2013	NO		LOWE'S HOME CENTERS, INC	13.66
0000004326	4/11/2013	NO		PENNSYLVANIA HOUSING	3,367.00
0000004327	4/18/2013	NO		MORRO INC	55.00
0000004328	4/18/2013	NO		VERIZON	70.36
0000004329	4/25/2013	NO		MET-ED	1,570.05
0000004330	5/1/2013	NO		SMETANA, ALLEN	90.00
0000004331	5/2/2013	NO		ANNVILLE TOWNSHIP AUTHORITY	2,599.00
0000004332	5/2/2013	NO		BATTERY WAREHOUSE INC	126.88
0000004333	5/2/2013	NO		COMCAST CABLE (5)	16.67
0000004334	5/2/2013	NO		LOWE'S HOME CENTERS, INC	24.13
0000004335	5/2/2013	NO		PDQ SUPPLY, INC	84.14
0000004336	5/2/2013	NO		PENNSYLVANIA AMERICAN	436.02
0000004337	5/9/2013	NO		CARDMEMBER SERVICE	12.10
0000004338	5/9/2013	NO		PENNSYLVANIA HOUSING	3,367.00
0000004339	5/16/2013	NO		MORRO INC	55.00
0000004340	5/16/2013	NO		VERIZON	69.73
0000004341	5/23/2013	NO		MET-ED	1,108.23
0000004342	6/6/2013	NO		CARDMEMBER SERVICE	20.99
0000004343	6/6/2013	NO		COMCAST CABLE (5)	16.67
0000004344	6/6/2013	NO		LEBANON COUNTY SHERIFF'S	15.00
0000004345	6/6/2013	NO		PENNSYLVANIA AMERICAN	446.75
0000004346	6/13/2013	NO		LOWE'S HOME CENTERS, INC	55.17
0000004347	6/13/2013	NO		MORRO INC	55.00
0000004348	6/13/2013	NO		PENNSYLVANIA HOUSING	3,367.00
0000004349	6/13/2013	NO		YARNELL SECURITY SYSTEMS	227.00
0000004350	6/20/2013	NO		MET-ED	1,052.06
0000004351	6/20/2013	NO		VERIZON	69.20
0000004352	6/27/2013	NO		CENTRAL OFFICE OF LEBANON	6,679.63
0000004353	6/27/2013	NO		TEXAS NEW MEXICO	125.97
0000004354	7/1/2013	NO		CARDMEMBER SERVICE	27.27
0000004355	7/5/2013	NO		A ARCHERY & PRINTING PLACE	28.60
0000004356	7/5/2013	NO		COMCAST CABLE (5)	16.67
0000004357	7/5/2013	NO		PENNSYLVANIA AMERICAN	464.61
0000004358	7/5/2013	NO		REED'S LOCK & ACCESS	328.12
0000004359	7/11/2013	NO		LOWE'S HOME CENTERS, INC	82.86
0000004360	7/11/2013	NO		PENNSYLVANIA HOUSING	3,367.00
0000004361	7/18/2013	NO		PRECISION FIRE PROTECTION INC.	100.00
0000004362	7/18/2013	NO		VERIZON	69.20
0000004363	7/25/2013	NO		MET-ED	1,334.83
0000004364	8/1/2013	NO		COMCAST CABLE (5)	17.67
0000004365	8/1/2013	NO		PENNSYLVANIA AMERICAN	433.33
0000004366	8/8/2013	NO		ANNVILLE TOWNSHIP AUTHORITY	2,760.00
0000004367	8/8/2013	NO		LEBANON PAINT & WALLPAPER,	89.87
0000004368	8/8/2013	NO		PENNSYLVANIA HOUSING	3,367.00

LEBANON COUNTY HOUSING AND REDEVELOPMENT AUTHORITY
Summary Check Listing Report - Non-Voided Checks From 9/1/2012 - 8/31/2013
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Bank Description 032.1120-ANNVILLE OPERATING

<u>Check #</u>	<u>Check Date</u>	<u>Void?</u>	<u>Void Date</u>	<u>Recipient</u>	<u>Amount</u>
0000004369	8/8/2013	NO		REED'S LOCK & ACCESS	5.30
0000004370	8/15/2013	NO		LOWE'S HOME CENTERS, INC	666.47
0000004371	8/15/2013	NO		REED'S LOCK & ACCESS	14.83
0000004372	8/23/2013	NO		MET-ED	1,088.00
0000004373	8/23/2013	NO		MORRO INC	55.00
0000004374	8/23/2013	NO		VERIZON	73.78
0000004375	8/29/2013	NO		COMCAST CABLE (5)	16.67
0000004376	8/29/2013	NO		PENNSYLVANIA AMERICAN	390.36
D000001100	9/6/2012	NO		FROMM ELECTRIC SUPPLY CORP.	159.00
D000001200	9/13/2012	NO		KROLL FACTUAL DATA, INC	19.16
D000001300	10/4/2012	NO		J.C. EHRLICH CO.,INC.	548.63
D000001400	10/11/2012	NO		KROLL FACTUAL DATA, INC	23.94
D000001500	11/8/2012	NO		FROMM ELECTRIC SUPPLY CORP.	193.26
D000001600	12/13/2012	NO		J.C. EHRLICH CO.,INC.	296.93
D000001700	12/20/2012	NO		FROMM ELECTRIC SUPPLY CORP.	19.56
D000001800	1/31/2013	NO		J.C. EHRLICH CO.,INC.	174.90
D000001900	3/7/2013	NO		BERKSHIRE SYSTEMS GROUP,	1,704.00
D000002000	3/14/2013	NO		FROMM ELECTRIC SUPPLY CORP.	24.07
D000002100	3/14/2013	NO		KROLL FACTUAL DATA, INC	10.08
D000002200	4/4/2013	NO		FROMM ELECTRIC SUPPLY CORP.	54.75
D000002300	4/25/2013	NO		FROMM ELECTRIC SUPPLY CORP.	80.26
D000002400	5/9/2013	NO		ZIDIK, JOSEPH	1,054.80
D000002500	6/13/2013	NO		KROLL FACTUAL DATA, INC	10.08
D000002600	6/20/2013	NO		ZIDIK, JOSEPH	477.00
D000002700	7/5/2013	NO		ZIDIK, JOSEPH	381.60
D000002800	8/8/2013	NO		ZIDIK, JOSEPH	487.00
Total for Credit Acct 032.1120-ANNVILLE OPERATING					\$128,612.87

LEBANON COUNTY HOUSING AND REDEVELOPMENT AUTHORITY
Summary Check Listing Report - Non-Voided Checks From 9/1/2012 - 8/31/2013
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Bank Description 007.1111-MIFFLIN MILLS HOUSING LTD

Check #	Check Date	Void?	Void Date	Recipient	Amount
Credit Acct 007.1111-MIFFLIN MILLS HOUSING LTD					
0000001377	9/6/2012	NO		MORRO INC	313.00
0000001378	9/27/2012	NO		A ARCHERY & PRINTING PLACE	44.68
0000001379	10/4/2012	NO		CARDMEMBER SERVICE	952.12
0000001380	10/4/2012	NO		CITY OF LEBANON AUTHORITY	3,028.64
0000001381	10/4/2012	NO		DENMAR ASSOCIATES	194.62
0000001382	10/4/2012	NO		MORRO INC	307.00
0000001383	10/4/2012	NO		REED'S LOCK & ACCESS	9.79
0000001384	10/11/2012	NO		DENMAR ASSOCIATES	539.33
0000001385	10/11/2012	NO		LOWE'S HOME CENTERS, INC	97.71
0000001386	10/18/2012	NO		READING FOUNDRY & SUPPLY	26.07
0000001387	11/8/2012	NO		MORRO INC	271.00
0000001388	11/29/2012	NO		MILLER, CHRIS	102.12
0000001389	12/6/2012	NO		MORRO INC	339.00
0000001390	12/6/2012	NO		REED'S LOCK & ACCESS	10.60
0000001392	12/13/2012	NO		DENMAR ASSOCIATES	117.66
0000001393	12/20/2012	NO		NATHAN LANE AGENCY INC	8,441.00
0000001395	12/31/2012	NO		CENTRAL OFFICE OF LEBANON	11,301.82
0000001396	1/10/2013	NO		MILLER, CHRIS	104.24
0000001397	1/10/2013	NO		CITY OF LEBANON AUTHORITY	3,060.01
0000001398	1/10/2013	NO		READING FOUNDRY & SUPPLY	88.81
0000001399	1/15/2013	NO		BINGAMAN, BRADLEY	100.00
0000001400	1/15/2013	NO		LOWE'S HOME CENTERS, INC	4.50
0000001401	1/17/2013	NO		MORRO INC	486.00
0000001402	1/24/2013	NO		DENMAR ASSOCIATES	1,151.43
0000001403	1/24/2013	NO		MORRO INC	15.00
0000001404	2/7/2013	NO		DENMAR ASSOCIATES	139.55
0000001405	2/12/2013	NO		LOWE'S HOME CENTERS, INC	48.30
0000001406	2/12/2013	NO		MORRO INC	193.00
0000001407	2/22/2013	NO		A ARCHERY & PRINTING PLACE	46.24
0000001408	2/28/2013	NO		LEBANON COUNTY SHERIFF'S	7.50
0000001409	2/28/2013	NO		SMALL, MICHAEL H	1,696.75
0000001410	3/7/2013	NO		DENMAR ASSOCIATES	94.34
0000001411	3/7/2013	NO		MAHER DUESSEL	5,510.00
0000001412	3/14/2013	NO		LOWE'S HOME CENTERS, INC	470.61
0000001413	3/14/2013	NO		MORRO INC	291.00
0000001414	3/21/2013	NO		DENMAR ASSOCIATES	136.74
0000001415	4/4/2013	NO		CITY OF LEBANON AUTHORITY	3,235.46
0000001416	4/11/2013	NO		MORRO INC	305.00
0000001417	4/18/2013	NO		CENTRAL OFFICE OF LEBANON	11,480.46
0000001418	5/9/2013	NO		MORRO INC	285.00
0000001419	5/23/2013	NO		DENMAR ASSOCIATES	80.56
0000001420	6/13/2013	NO		MORRO INC	255.00
0000001421	6/27/2013	NO		CENTRAL OFFICE OF LEBANON	11,579.85
0000001422	7/5/2013	NO		A ARCHERY & PRINTING PLACE	28.60
0000001423	7/5/2013	NO		CITY OF LEBANON AUTHORITY	3,957.45
0000001424	7/5/2013	NO		MORRO INC	303.00
0000001425	7/11/2013	NO		PHFA	45,150.00
0000001426	7/25/2013	NO		DENMAR ASSOCIATES	94.34
0000001427	8/8/2013	NO		CARDMEMBER SERVICE	980.52
0000001428	8/8/2013	NO		MORRO INC	321.00
0000001433	8/23/2013	NO		MORRO INC	30.00

Run By: KRAUGH

LEBANON COUNTY HOUSING AND REDEVELOPMENT AUTHORITY
Summary Check Listing Report - Non-Voided Checks From 9/1/2012 - 8/31/2013
EXE

Bank Description 007.1111-MIFFLIN MILLS HOUSING LTD

<u>Check #</u>	<u>Check Date</u>	<u>Void?</u>	<u>Void Date</u>	<u>Recipient</u>	<u>Amount</u>
0000001434	8/29/2013	NO		DENMAR ASSOCIATES	246.56
D000000300	10/4/2012	NO		FROMM ELECTRIC SUPPLY CORP.	208.29
D000000400	11/29/2012	NO		FROMM ELECTRIC SUPPLY CORP.	76.32
D000000500	12/20/2012	NO		FROMM ELECTRIC SUPPLY CORP.	0.89
D000000600	2/7/2013	NO		FROMM ELECTRIC SUPPLY CORP.	29.00
D000000700	2/7/2013	NO		A.H. MOYER, INC.	112.50
D000000800	3/7/2013	NO		FROMM ELECTRIC SUPPLY CORP.	77.13
D000000900	3/14/2013	NO		KROLL FACTUAL DATA	5.04
D000001000	3/21/2013	NO		FROMM ELECTRIC SUPPLY CORP.	28.30
D000001100	5/9/2013	NO		FROMM ELECTRIC SUPPLY CORP.	86.42
D000001200	5/23/2013	NO		FROMM ELECTRIC SUPPLY CORP.	103.88
D000001300	7/25/2013	NO		FROMM ELECTRIC SUPPLY CORP.	19.00
D000001400	8/29/2013	NO		A.H. MOYER, INC.	526.85
Total for Credit Acct 007.1111-MIFFLIN MILLS HOUSING LTD					<u>\$119,346.60</u>

Lebanon County Housing – Laundry Equipment – Bid Tabulation
June 28, 2013

Firm	Development	Bid Amount
FMB Laundry Inc. 2825 Maisel Street Ballo, MD 21230	Markethouse Place	77.1%
	Palmview	77.1%
	Palmyra Interfaith	85.1%
	Quitti Commons	55%
	Stevens Towers	85.1%
	Washington Arms	80.6%
Equipment Marketers 100 Melrose Avenue Cherry Hill, NJ 08003	Markethouse Place	72.2%
	Palmview	77.3%
	Palmyra Interfaith	78.1%
	Quitti Commons	65.5%
	Stevens Towers	83.1%
	Washington Arms	77.2%
Caleco P.O. Box 1239 West Chester, PA 19380	Markethouse Place	71%
	Palmview	75%
	Palmyra Interfaith	76.2%
	Quitti Commons	56.2%
	Stevens Towers	80.2%
	Washington Arms	76.2%
Mac Gray 404 Wyman Street, Suite 400 Waltham, MA 02451	Markethouse Place	50%
	Palmview	50%
	Palmyra Interfaith	60%
	Quitti Commons	55%
	Stevens Towers	72%
	Washington Arms	60%

Note: Bold type indicates apparent low bidder

Memorandum

To: Board Members
From: Bryan Hoffman, *B. D. H.*
Subject: Market House Place, Quittapahilla Commons & Mifflin Mills 2014 Proposed Budgets
Date: August 14, 2013

Attached for your review and comment are the proposed FY 2014 budgets for the above referenced developments. I look forward to discussing the proposed budgets with you during our meeting in September (Patty will be contacting you to set up a date for the meeting).

As you look through the proposed budgets I want to draw your attention to the changes in our property tax payments. As you know, we were successful in having the valuations of the properties reduced.

<u>Property</u>	<u>Old Valuation</u>	<u>Original County Assessment</u>	<u>Final Assessed Value</u>
Markethouse	\$2,156,700	\$1,859,300	\$1,267,200
Quitti Commons	\$1,213,800	\$ 970,700	\$ 472,600
Mifflin Mills	\$2,293,200	\$2,806,600	\$ 1,250,700

The net result of the reduction in valuations is a significant difference in property tax costs for each development.

<u>Property</u>	<u>Current Taxes</u>	<u>Revised Valuation Taxes</u>	<u>Final Revised Taxes</u>
Markethouse	\$52,605	\$43,383	\$30,454
Quitti Commons	\$25,129	\$16,686	\$ 7,970
Mifflin Mills	*None – KOZ	\$65,394	\$29,720

*NOTE: for Mifflin Mills we have been escrowing \$34,000 each year for tax payments in anticipation of expiration of the KOZ in 2013. We will begin paying property taxes in 2014.

